

## MINUTES

### **MEETING DATE: March 22, 2017**

The CBOC met at 5:00 p.m., March 22, 2017, at the Brazosport Independent School District Administration Building, 301 W. Brazoswood Drive, Clute, Texas, with the following members present:

Donald Caldwell	Jody McCollough
Randy Dane	Terry McCollough
Edward Garcia	John O'Connor
Pete Knodel	Vinay Singhanian
Donald Lamont	June Strambler
Drew Lindsey	Kirk Willson
Jim Martin	

The following members were absent:

David Fritz	Gerald Roznovsky
Louis Guidry	David Stephenson
Carolyn Kirk	Trey Sullivan
Christina Morales	

The following staff and Board of Trustee members were present:

Jerry Adkins	David Mendoza
Monty Burger	Daniel Schaefer
Alec Journeay	Steven West

The following staff and Board of Trustee members were absent:

Rachel Arthur	Traci, Phillips
Mason Howard	Ron Redden
Rebecca Kelley	Clara Sale-Davis
Danny Massey	Jay Whitehead

The following individuals signed the register as visitors:

Brian Cole	Richard Yoes
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## AGENDA

### **Introduction and Welcome – Dan**

Mr. Schaefer began by welcoming everyone.

### **Review and Approval of Minutes of December 14, 2017**

Following a review of the minutes, a motion was made by Kirk Willson and seconded by Vinay Singhanian for approval of the minutes as presented. The motion passed unanimously.

### **Website Review/Comments/Recommendations**

Mr. Schaefer reminded the committee that the District is now adding bond updates presented to the board monthly to the website as an additional way for the community to stay informed. In addition, the board meetings are recorded, so the community can hear any discussion as well.

## **Review of Project Status**

### **2012 Bond**

Mr. Schaefer indicated that as of February 28, 2017, \$30,918,004 or 76.72% of the bond funds have been obligated for purchase, which is up from \$30,741,643 or 76.28% as of November 30, 2016. Mr. Schaefer noted only minimal purchases during the quarter due to time of year. Next quarter will be active as it will include another round of mobile devices for students along with other summer projects including a new roof at Stephen F. Austin Elementary. A complete list of purchases was reviewed in detail. Projects completed and paid as of November 30, 2016, totaled \$30,672,658 representing 76.11% of the bond program compared to \$30,390,711 representing 75.41% as of August 31, 2016.

### **2014 Bond**

Mr. Schaefer indicated that as of February 28, 2017, \$45,241,076 or 25.85% of the bond funds have been obligated for purchase, which is up from \$44,742,996 or 25.57% as of November 30, 2016. He emphasize that this is all of the 1<sup>st</sup> phase (\$45M) planned for the 1<sup>st</sup> two years of the bond program and the next round of bond sales is scheduled for April 25<sup>th</sup> which the District will take bids on March 29<sup>th</sup>. The major change was planning/design cost for the new Freeport Elementary on the Long site. A complete list of projects was reviewed in detail. Projects completed/progress billings and paid as of February 28, 2017, totaled \$35,792,784 or 20.45% of the bond program compared to \$30,125,769 representing 17.21% as of November 30, 2016.

Mr. Alec Journeay provided a construction update for the committee, which can be found in the presentation included under meeting documents on the Citizens' Bond Oversight Committee section of the website.

## **Review of Project Timelines**

No change in timelines from the previous meeting.

## **Reallocation of Project Funds – 2012 Bond**

- 3/1/17 – Approved via email - The 2012 Bond included the replacement of 5 maintenance vehicles. Based on a recent review of our vehicle fleet the following request was made from the Maintenance/ Operations Department and our Career and Technical Department:
  - **Operations Department**
    - The Operations Department is requesting to replace (2) vehicles that are utilized by the Grounds Department. The (2) vehicles are used on a daily basis to transport the Grounds crews and for towing lawn equipment throughout the District. Frequent breakdowns are affecting our daily operations and hampering our ability to meet District needs.
      - Truck #5402: 2002 Chevrolet 2500 HD has 182,000 miles
      - Truck #5502: 2002 Chevrolet 2500 HD has 201,000 miles
    - Pricing was solicited from three vendors and best pricing was \$54,291 for (2) like trucks (F250).
  - **Career and Technical Education (CTE)**
    - One of two agricultural trucks is currently not running and the estimated cost to repair is \$20K, as the engine needs to be replaced. The truck was purchased new for \$28K in 2008. The cost of a replacement truck is \$32,795. Given the age of the vehicle and cost of repair, it is recommended to purchase new.
- 13 members approved and 7 did not respond.
- Cooling Towers (3) B'Port HS
  - The 2012 Bond included cooling towers and other HVAC items at campuses throughout the District.
    - The current cooling towers at B'Port HS were not originally included in the 2012 bond program as their estimated useful life was scheduled until 2021. Prior to the 2002 bond, the District utilized plastic cooling towers but due to excessive noise and water loss, a decision was made to transition to galvanized. Unfortunately, due to the salty and corrosive environment the

metal components have not lasted as long as they should. Over the last year, the District began the transition to fiberglass cooling towers. The towers installed last summer at B'Wood and all new elementary designs include fiberglass. Feedback this year from Maintenance has been positive regarding the B'Wood cooling towers performance. The District recently received bids for three fiberglass towers at B'Port HS, which have an anticipated 20-year useful life and should hold up better in a coastal environment. Turnkey price for removal and installation of the three units is \$331,361, which is slightly less than the galvanized alternative.

- After some discussion, a motion was made by Vinay Singhania and seconded by Jim Martin for approval of the reallocation as presented. The motion passed unanimously.
- Summary
  - 3 trucks - \$87,086 (Approved via email 3/1/17)
  - 3 cooling towers - \$331,361
  - Total of \$418,447 reallocated from contingency.
  - Following reallocations, the remaining contingency balance would be \$1,518,563.

#### **Reallocation of Project Funds – 2014 Bond**

- None

#### **Question/Discussion/Suggestions of Items**

Mr. Schaefer reviewed the budget vs actual for Freeport Elementary, which is to be built on the Long site. Overall “all in” cost came in \$21,173,199 which is slightly under the \$21,240,000. Cost per square ft. came in at budget, however square footage ended up at 90,444 compared to budget of 86,000, which resulted in the District utilizing most of the budgeted escalation.

#### **SCHEDULING AND UPCOMING MEETINGS**

Next scheduled meeting is June 21, 2017, from 5-6 pm at the Administration Building room D-7.

There being no further business, the meeting adjourned at 5:30 p.m.

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